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PO Box 86 Lennox Head NSW 2478

I/We (The Tenant/s)

Of the Property situated at

Hereby give notice that I/we will be vacating the above premises on / /

Deleted where not applicable

- As my/our Tenancy Agreement has now expired I/we understand that i/we must give 14 or 21 days written notice. (Please circle)
- As my/our Tenancy Agreement has not expired I/we understand that i/we will be required to pay rent and accept responsibility for the property until such a time as a suitable tenant takes possession.
I understand that i/we will be required to pay the let fee which is equivalent to one weeks rent + G.S.T and the lease preparation fee of \$16.50.

My current contact Phone No. @ Home _____ Mobile _____

My forwarding address will be _____

My reason for vacating is _____

I/we understand that it will be necessary for The Professionals Real Estate staff to show the property to prospective tenants in order to re-let this property.

I/we would prefer to be present at such inspections
Yes No

I agree to have the carpets professionally cleaned upon vacating the premises and all monies owing will be paid in full prior to handing the keys in to the Agent.

Tenant

Date

Tenant

Date